

**SOUTHERN POWER DISTRIBUTION COMPANY OF A.P. LTD.
CORPORATE OFFICE : : TIRUPATI**

Memo.No.CGM/O&M/GM/EE/C/F.e- 313141 /D.No.302/2023, dt.02.02.2023

Sub:- APSPDCL – TPT – Release of new service connections to APTIDCO houses- Procedure to be followed- Instructions issued - Reg.

The following procedure is to be followed for releasing of new service connections to APTIDCO houses.

- a. The Superintending Engineers/Operation are requested to furnish the list of APTIDCO beneficiaries along with details for the registration of consumers.
- b. Accordingly, a provision has to be made in the IT application for the registration of services as furnished by the SE/Operations
- c. The beneficiary (the consumer) shall apply for registration of the service along with the following amounts and documents. Based on the documents registration is to be done by the Section Officer in CSC and generate Registration Number. The consumer has to pay the application fee and Security Deposit in the ERO counter
 - i. Application fee – Rs.50/-
 - ii. Security Deposit – Rs.400/- (for 2.0KW)
 - iii. Aadhar Document
 - iv. House allotment order
- d. Development charges need not be collected as the consumer paid the estimated cost.
- e. Each domestic service is to be released with single phase supply for 2.0KW load only.
- f. The APTIDCO authorities shall provide the service wire, MCB and meter board (Panel board) for fixing of meters by the DISCOMs
- g. Discom work shall consist of drawl of meters by the AEE/Operations against PM75-simplified service connection order, fixing of meters and release of service.
- h. After successful registration and payment by the consumer, the AEE/Operation has to fix the meter for the houses under APTIDCO and release the service.
- i. For the released services, monthly billing is to be done in the name of the consumer

immediately from the next month onwards. These bill amounts to be paid by the concerned consumers only.

Encl: Proforma

Signed by Guravaiah
Kakarla
Date: 02-02-2023 14:03:50
Reason: Approved
CHIEF GENERAL MANAGER /O&M
APSPDCL :: TIRUPATI

To

The Superintending Engineer/Operation/Nellore, Tirupati, Kadapa, Ananthapuram & Kurnool to furnish the consumers list in the proforma

Copy submitted to the Director/Technical & HRD/APSPDCL/Tirupati

Copy submitted to the Director/Projects/APSPDCL/Tirupati

Copy submitted to the Director Finance/APSPDCL/Tirupati

Copy to the Chief General Manager/Projects/APSPDCL/Tirupati for necessary action

Copy to the Chief General Manager/P&MM/APSPDCL/Tirupati for necessary action

Copy to the General Manager/SAP & IT/APSPDCL/Tirupati for necessary action.

Copy to the Peshi to CMD/APSPDCL/Tirupati.

Proforma (all the fields in this proforma are mandatory)

S.No	Aadhar No	Beneficiary Name	Name of the Municipality	Allotted block	Allotted flat